

RP1Cloud – Internet Explorer – Plugin:

Supported versions: Internet Explorer 11+

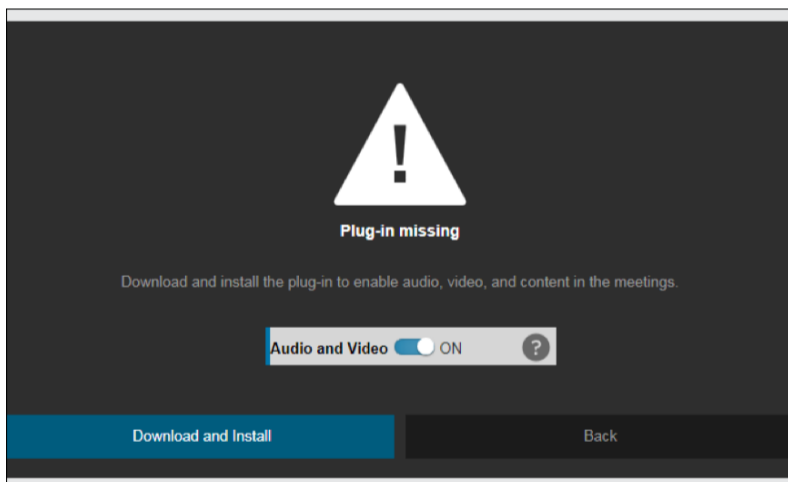
As a first-time user of RP1Cloud, you'll need to install a Polycom RealPresence Web Suite plug-in.

1. Click the web link provided in your meeting invitation, and it will take you to the login page. Enter your name and the credentials provided, and click the **Join Meeting** button.



The image shows the RP1Cloud login page. At the top left is the RP1Cloud logo, and at the top right is the Polycom POWERED logo. Below the logos are three input fields: 'Your Name' with the text 'Test', 'Meeting Room ID/Alias' with the text '1111111', and 'PIN Code'. There is a 'Remember me' checkbox checked. At the bottom center is a blue 'Join Meeting' button.

2. Click the **Download and Install** button.



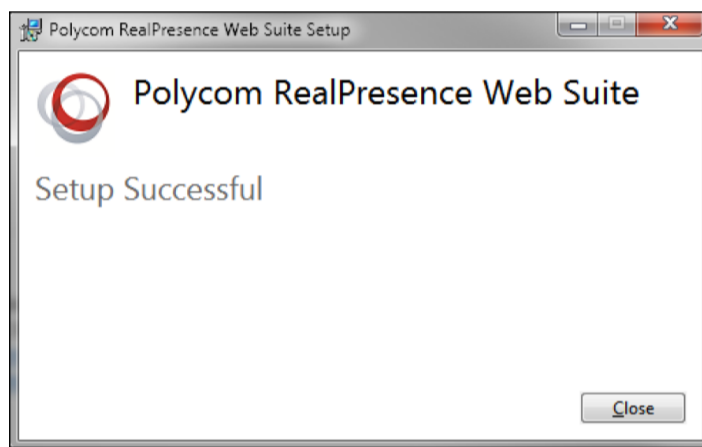
3. Click the **Run** button on the browser prompt (bottom of screen) to begin the installation process.



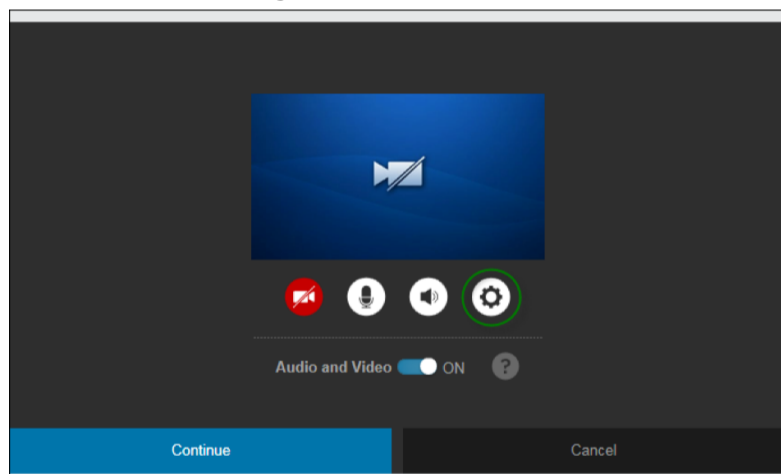
4. Check the box to agree to the terms and click the **Install** button.



5. Once completed, press the **Close** button and you'll be back on the **Join Meeting** screen.

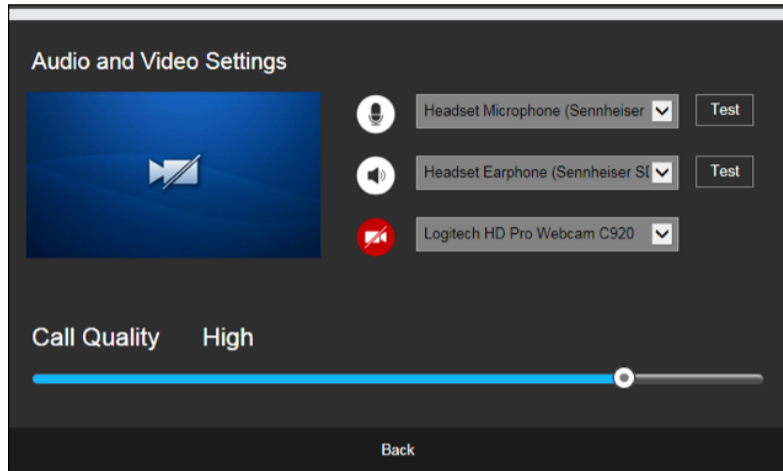


6. On the Join Meeting screen, click on the **Settings** icon to select your call quality, audio and video devices.



7. Make your device selections:

- Devices need to be already plugged in to appear in the drop down menus.
- Call quality defaults at “High”, which is 720p and uses up to 1024kbps of bandwidth. Devices need to be already plugged in to appear.



8. Click the **Back** button, and then continue to the meeting.

Important note:

- After completing the plugin installation, you may need to restart your browser if the screen hangs on the join screen.
- If your computer is managed centrally by IT, you may not have administrative rights to install software on your computer at all. In this situation, please ask your IT administrator to follow the steps outlined in this document.